

10 JANUARY 2014

NEW FOREST DISTRICT COUNCIL

GENERAL PURPOSES AND LICENSING COMMITTEE

Minutes of a meeting of the General Purposes and Licensing Committee held at Appletree Court, Lyndhurst on Friday, 10 January 2014.

p Cllr G C Beck (Chairman)
p Cllr W H Dow (Vice-Chairman)

Councillors:

p Mrs S V Beeton
ap S J Clarke
p J D Heron
A N G Kilgour
p Mrs A E McEvoy
p Mrs M McLean
p J Penwarden

Councillors:

ap L R Puttock
ap R F Scrivens
p S S Wade
ap Mrs C V Ward
p P R Woods
ap Mrs P A Wyeth

Officers Attending:

Ms A Righton, Mrs R Rutins and Ms M Stephens, and for part of the meeting, Mrs M Sandhu and Mrs A Wilson.

22. MINUTES.

RESOLVED:

That the minutes of the meeting held on 15 November 2013 be signed by the Chairman as a correct record.

23. DECLARATIONS OF INTEREST.

No declarations of interest were made by members in connection with an agenda item.

24. PUBLIC PARTICIPATION.

No issues were raised during the public participation period.

25. PAY POLICY STATEMENT 2014-15 (REPORT A).

The Committee considered the proposed Pay Policy Statement for 2014-15 as set out in Appendix 1 to Report A to the Committee.

The Localism Act 2011 required the Council to prepare a pay policy statement each financial year. The statement must set out the Council's policies for the financial year relating to the remuneration of its Chief Officers, the remuneration of its lowest paid employees and the relationship between the remuneration of its Chief Officers and other employees.

The new Local Government Pension Scheme was due to come into effect from 1 April 2014, however as not all details were yet finalised, the Pay Policy Statement might need to be amended during 2014. If this happened it would be brought back to the Committee for further consideration.

The Committee recommended the Pay Policy Statement 2014-15 for approval.

RECOMMENDED:

That the Pay Policy Statement 2014-15 as set out in Appendix 1 to Report A to the Committee be approved.

Action: Manjit Sandhu

26. PREMISES LICENCES AND CLUB PREMISES CERTIFICATES – REPRESENTATIONS BY RESPONSIBLE AUTHORITIES: SPENT CONVICTIONS (REPORT B).

The Committee considered proposed new procedures to be followed at licensing hearings when considering premises licence and club premises certificates, where a responsible authority had made representations and sought to rely on evidence relating to a spent conviction.

The procedure would guide members on whether or not to accept evidence based on a spent conviction and set out the process for doing this. Provision was made for holding parts of the hearing in private session.

RESOLVED:

That the procedure for hearings of the Licensing Sub-Committee (in relation to premises licence and club premises certificates where a responsible authority had made a representation and sought to rely on evidence relating to a spent conviction) as set out as Appendix 1 to Report B to the Committee, be approved.

Action: Amanda Wilson/Mel Stephens

27. INCREASE IN MEMBERS ON SWAY PARISH COUNCIL – COMMUNITY GOVERNANCE REVIEW (REPORT C).

The Committee considered the progress of the Community Governance Review (CGR) in Sway.

On 13 September 2013 the Committee agreed to a request from Sway Parish Council to undertake a CGR of the Parish Council with a view to increasing the numbers of members on Sway Parish Council from 8 to 11. The review had been published on the District Council's website and consultation had been undertaken with local residents. Three responses had been received, one supporting the

proposals, one opposing and the other suggesting an increase to 12 members. Sway Parish Council had no strong views on this later suggestion but had indicated that they would increase to 12 rather than 11 if that was the public's wish.

As there was no clear preference amongst respondents, the Committee favoured the Parish Council's original request to increase to 11 members.

RESOLVED:

- (a) That draft proposals to increase the number of members on Sway Parish Council from 8 to 11 be published; and
- (b) That the matter be further considered by the Committee at its meeting in March 2014.

Action: Rosemary Rutins

28. MEDIUM TERM FINANCIAL PLAN AND ANNUAL BUDGET 2014/15 (REPORT D).

Members considered the medium term financial plan for 2014/15 insofar as it related to the Committee. Members had no comments to make.

RESOLVED:

That the Cabinet be advised that the Committee had no comments to make on the 2014/15 base budget for the service areas falling within the terms of reference of this Committee.

Action: Alfons Michel

CHAIRMAN

(GPLC100114)